



Government of West Bengal  
Office of the Principal

**Cooch Behar Government Engineering College**

Village: Harinchawra, P.O.: Ghughumari, Dist.: Cooch Behar, West Bengal – 736170, India

Website: [www.cgec.org.in](http://www.cgec.org.in)

Phone Number: 03582 233 044

E-mail ID: [principalofficecgec@gmail.com](mailto:principalofficecgec@gmail.com)

Ref. No.: CGEC/2022/ME/১৯৫০০১

Date: 22.08.2022

**NOTICE**

Sealed quotations are invited from the reputed, eligible interested Companies/Suppliers/Service Provider Agencies for the restore working of 6 numbers of arc welding machines in welding workshop of the Department of Mechanical Engineering. The details of the invitations are available in the College website [www.cgec.org.in](http://www.cgec.org.in) and it may be downloaded there from. All bid documents must be submitted to the office of the Principal on or before 31st Aug. 2022 at 4:00 pm in sealed envelope and clearly marked with Ref No. CGEC/2022/ME/001.  
Dated: 22.08.2022.

(Dr. Prabal Deb)

Principal,

Cooch Behar Government Engineering College (CGEC),

Cooch Behar, West Bengal – 736170

st

**Copy to:**

1. College website.
2. College notice boards,
3. Guard File



Government of West Bengal  
Office of the Principal

**Cooch Behar Government Engineering College**

Village: Harinchawra, P.O.: Ghughumari, Dist.: Cooch Behar, West Bengal - 728170, India

Website: [www.cgec.org.in](http://www.cgec.org.in)

Phone Number: 03582 233 044

E-mail ID: [principal@cgec.ac.in](mailto:principal@cgec.ac.in)

Ref. No.: CGEC/2022/ME/001

Date: 22.08.2022

**NOTICE FOR INVITING QUOTATION TO PURCHASE THE "Equipment accessories"  
for Mechanical Workshop**

The College invites sealed quotations from reputed Companies/Suppliers/Service Provider Agencies for the purchase of "Equipment accessories" for Mechanical Workshop. The interested Companies/Suppliers/Service Provider Agencies may submit their quotation/bid documents in prescribed format. Details of the specifications and estimated quantities of the items are as follows:

Sl. No.	Item Name	Item Specifications	Quantity (nos.)	Estimated Unit Price (INR)
1	3-phase industrial top	32 Amps	3	
2	Single phase industrial top	32 Amps	3	
3	Copper wire	6 square mm	60 mtr	
4	PVC Flexible Pipe	25mm dia	25 mtr	
5	Copper lug pin type	6 square mm	20	
6	Copper lug ring type	6 square mm	20	
7	Copper lug	70 square mm	14	
8	Welding Helmet	Auto Darkening Welding Helmet.	1	2500
9	Welding Rod	6013 ,MS, 2.5mm	3 pkt	
10	Welding Machine Portable	200-250 Amps, Arc Welding Machine, Single Phase.	1	6000
11	Angle Grinder	660 watt to 850 Watt, with brush motor & Protective Guard for metal working.	1	7500
12	Metal Cutting Wheel	4-inch for Angle Grinder.	25	
13	Metal Grinding & polishing Wheel	4-inch for Angle Grinder	5 each	

\*Note: Quantity may vary at the time of placing the order.

**Qualification Conditions:**

- (1) Bidder should be registered Firm/Company/Establishment,
- (2) Bidder shall provide all relevant records required, i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/VAT/GST Certificate and other taxes (whichever applied).



**Delivery Place/Works Site:**

Bidder will supply and deliver the items at the above mentioned section of CGEC.

**Bid Price:**

- (1) The Bid Price shall be in INR (₹) and including all taxes and other levies such as the transportation expenses; no extra price is payable by the college. Bidder must quote the item wise.
- (2) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.

**Validity of Quotation:**

Quotation shall remain valid for a period not less than 6 months after the deadline date specified for submission.

**The following Documents must be submitted with the Quotation/Bid:**

1. Copy of Establishment Registration Certificate/Valid Trade License in relevant field
2. Copy of PAN and copy of latest return
3. Copy of GST Certificate
4. Copy of PTAX enrolment certificate and copy of latest paid challan of PTAX
5. Detailed office address of the AGENCY WITH Telephone Number, Fax Number and Mobile Number and name of the contact person.

**Evaluation of Quotation:**

- The purchaser will evaluate and compare quotations determined to be substantially responsive, i.e.
  - (a) Those are properly signed,
  - (b) Confirm to terms, conditions, specifications and qualifications conditions.
- Each Item will be evaluated separately.

**Award of Contract:**

- The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, who has offered the lowest evaluated quoted price.
- The bid document may also be downloaded from our college website: [www.cgec.org.in](http://www.cgec.org.in)
- All bid documents must be submitted to the office of the Principal on or before **31<sup>st</sup> August, 2022 at 4:00 pm** in sealed envelope and clearly marked with Ref No. CGEC/2022/ME/QO1, Dated: 22.08.2022.
- All sealed quotations received till then will be opened on the same day before the bidders or their representative who wish to be present in the office on **31<sup>st</sup> August, 2022 at 4:30 pm**.

**CHECK LIST FOR BIDDERS/APPLICANTS**

The bidder should ensure that all documents and papers submitted in this Bid are fully authenticated by the authorized signatory under his/her signature with office seal wherever applicable. The following documents should be submitted with Bid:

Sl No.	Documents to be Submitted	Documents Submitted (Y/N)
1	All pages of this bid document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.	
2	Self-Attested copy of GST (GSTN)	
3	Self-Attested copy of PAN/Number	
4	Bid Form	

Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

The bidder whose bid is accepted will be notified of the award of contract by the purchaser.

The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 days in exceptional cases.

**Other Terms and Conditions:**

- (a) The college reserves the right to postpone/cancel the bid, the bidder will have to abide with the decision.
  - (b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory receipt/conditions by the committee constituted for the purchase. Personnel in Charge will certify the quality and quantity of the goods supplied/work done as per the specifications and requirements accordingly the bills are prepared.
  - (c) No preference will be given to any bidder or class of bidders, unless for the sake of local talents and capabilities.
  - (d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format attached at the end of this notice.
  - (e) Successful bidder will have to enter into an agreement with the Campus for timely execution of the purchase order.
  - (f) No payment will be made for any damage of the goods supplied.
  - (g) Total responsibility of the Goods, Materials in the site will be with the party only, College is not responsible for any way of damages, pilferage or loss of Goods, Materials, etc.
- We look forward to receiving your quotations and thank you for your interest in this project.

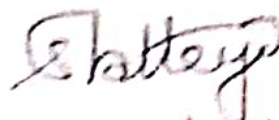


(Dr. Prabal Deb)

Principal,

Cooch Behar Government Engineering College (CGEC),

Cooch Behar, West Bengal - 736170



22/2/2022



## FORMAT OF BID

Supplier Ref. No. : .....

Dated: .....

Name of the Company/Supplier/Service Provider Agency: .....

### Quotation for Purchase of equipment accessories for Mechanical workshop

Ref. No. : CCEC/2022/ME/001

Date: 22.08.2022

Sr. No.	Item Name	Item Specification/ Features with Brand	Quantity	Unit Price	Offered Price Without GST (INR)	SGST (INR)	CGST (INR)	Offered Price with GST (INR)
1	3 phase industrial top							
2	Single phase industrial top							
3	Copper wire							
4	PVC Flexible Pipe							
5	Copper leg pin type							
6	Copper leg ring type							
7	Copper leg							
8	Welding Helmet							
9	Welding Rod							
10	Welding Machine Portable							
11	Angle Grinder							
12	Metal Cutting Wheel							
13	Metal Grinding & polishing Wheel							

**Total**

(Total amount in rupees ..... only)

1. We agree to supply the above mentioned items/works in accordance with technical specifications for the total contract price of Rs. \_\_\_\_\_ /- (In words Rupees \_\_\_\_\_) including taxes, transportation, etc., within eight weeks of issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee shall apply to the applied items.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name

Designation

Address

Contact No.:

Date